



Administrative Council

Wellesley College

106 Central Street

Wellesley, Massachusetts 02481-8203

ADMINISTRATIVE COUNCIL MEETING

Monday, December 10, 2012

Academic Council Room, GRH 4th Floor

11:00 a.m. – 12:00 p.m.

AGENDA:

1. Approval of Minutes
2. President's Report
3. PERA Healthy Tips: Connie Bauman, Associate Prof of the Practice/Sports Med, Martha Dietrick, Associate Director, Facilities & Operations & Tina Furdon, Office Coordinator/Admin Assistant
4. Wellesley Fresh Updates/Introductions: Lori Davidson, Bakery Manager
5. Facilities Department Updates: Pete Zuraw, Assistant VP, & Trina Mace Learned, Director of Operations
6. Wellesley College Parents: Our Philosophy, Recent Data and Our New Parent Office: Michelle Lepore, Associate Dean of Students, Kimberly Hokansen, Director of Individual Giving, Laura Adamczyk, Manager of Parents & Family Programs & Elena Bernal, Associate Provost
7. Solstice Singers Announcement: Jane Jackson

Q&A

Open Mic/Announcements

NOTE:

- Please become a member of Administrative Council. E-mail Administrative Council Secretary **Jessica Hunter** your name and department.
- Please enter the Lottery to win the \$2,000 Vacation Prize. At the beginning of each meeting, fill out one of the cards at the back of the room with your name, department, and phone extension. If you don't enter, you can't win!
- If you have any questions or topic suggestions for future meetings, please contact the Co-chairs, Kim Lancaster and William Bennett.

For more information about Administrative Council, visit the Administrative Council website,

<http://www.wellesley.edu/AdminCouncil/index.html>,

and the Administrative Council Google Group.

Next Administrative Council Meeting:

Monday, February 4, 2013 from 11:00am-12:00pm

Academic Council Room, Green Hall