

Wellesley College

106 Central Street Wellesley, Massachusetts 02481-8203

> ADMINISTRATIVE COUNCIL AGENDA Monday, September 20, 2010 Academic Council Room, GRH 4th Floor 11:00 a.m. – 12:00 p.m.

The meeting agenda is below. We hope to see you there!

Lisa Easley & Kim Lancaster Co-chairs, Administrative Council Steering Committee

AGENDA

- H. Kim Bottomly, *President of the College*
- Debra DeMeis, Dean of Students
- Jenn Desjarlais, Dean of Admission and Financial Aid
- Andy Evans, Vice President for Finance and Treasurer
- Cameran Mason, Vice President of Resources and Public Affairs
- Kate Salop, Assistant Vice President and Executive Assistant to the President
- Andy Shennan, Provost and Dean of the College
- Q&A
- Open Mic/Announcements

NOTE:

- Please become a member of Administrative Council. E-mail Administrative Council Secretary <u>Mary Holliday</u> with your name and department.
- Please enter the Lottery to win the \$2,000 Vacation Prize. At the beginning of each meeting, fill out one of the cards at the back of the room with your name, department, and phone extension. If you don't enter, you can't win!
- If you have any questions or topic suggestions for future meetings, please contact the Co-chairs.

Next Administrative Council Meeting: Wednesday, October 18, 2010, from 11:00 a.m. to 12:00 p.m. Academic Council Room, Green Hall (unless otherwise noted)

Future 2010-2011 Administrative Council Meetings:
December 6, February 14, April 4, May 18 (followed by luncheon at the President's House)

All meetings 11:00 a.m. to 12:00 p.m., Academic Council Room, Green Hall (unless otherwise noted)