

PART II. CANDIDATE POOL

Candidates applying for a tenure-track position will receive an electronic confirmation of their application which will ask him/her to voluntarily self-identify for affirmative action/federal recordkeeping purposes. Information on the pool, in aggregate form is available to share with the Chair and Office of the Provost.

You should discuss your pool of candidates with your department dean before finalizing invitations for on-campus interviews.

Department: \_\_\_\_\_ Position: \_\_\_\_\_

A. Total number of resumes received

\_\_\_\_\_ (males)                      \_\_\_\_\_(females)                      \_\_\_\_\_ (not declared)

B. Names of Applicants to be interviewed Off-Campus (if Applicable) (to be completed by hiring department)  
List must be run by department dean first.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_

C. Names of applicants on short list proposed for on-campus interviews. You should meet with your department dean to receive authorization for your list of on-campus interviewees.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_