

Hello!

If you are currently registered with Accessibility and Disability Resources (ADR), formerly Disability Services, you may now use our new Accessible Information Management (AIM) Portal to request academic-related and other accommodations. AIM is located at <https://shasta.accessiblelearning.com/wellesley/>. Please use your domain username and password to access the portal. Entering first year students, Davis scholars, and international students who have been approved for academic accommodations should wait till after they have chosen classes during orientation and allowed the system at least 48 hours to process them before using AIM.

Please note: AIM lists classes taken on the Wellesley campus only. If you are traveling abroad or taking classes on another campus, contact our office for assistance.

To view your eligibility for ADR services, select “My Eligibility” from the “**My Eligibility**” menu. Approved accommodations are viewable from “**List Accommodations.**”

Prior to the start of classes, it is important that you inform ADR as early as possible regarding your accommodation requests. Log into the system as described above. The courses you are registered for will appear in Step 1 (see image below). Check the boxes for the courses you require accommodations.

Select Accommodations for Your Class

Important Note

1. Course may take **up to 48 hours** to display in the system after you have registered for your courses. If you do not see one or more of your courses in the list below **48 hours** after registering, please contact Student Programs Resource Office.
2. Your courses might not display below if you are part of the course waiting list.
3. If you are **unable to select the checkbox** from the list of courses below, that means you have submitted your request for accommodation for that course.
4. If you wish to **modify your accommodation request** (change, cancel a request) scroll down until your course is displayed and select either modify request or cancel request.

Step 1: Select Class(es)

- Fall 2018** - CHEM 40483.001 - INTERMEDIATE ORGANIC CHEMISTRY (CRN: 11819)
- Fall 2018** - EERT 22003.850 - TECHNICAL COMPUTING (CRN: 19638)
- Fall 2018** - PHY 40099.003 - SENIOR HONORS THESIS (CRN: 13967)
- Fall 2018** - POL 60303.001 - REGULATORY POLICY (CRN: 12581)

In Step 2, select the individual accommodation(s) you require for each course. You will be choosing from a list of accommodations you have been already approved for as shown in the example below. Please note the category Alternative Testing relates to testing accommodations. If there are new accommodations you would like to request or if your needs have changed, please make an appointment with an advisor in ADR and whose contact information can be found at www.Wellesley.edu/ADR. You can also make new accommodation requests through AIM by selecting the option on the left titled "Additional Accommodation Request Form" and upload additional documentation in AIM to document any changes that need explanation.

Final Step: Select Accommodation(s) for Each Class

CHEM 40483.001 - Intermediate Organic Chemistry (CRN: 11819)

Instructor(s): Jennifer Gossett
Days and Time(s): U at 09:00 AM - 11:00 AM, MTWRFs at 06:00 PM - 10:00 PM
Date Range(s): 10/01/2015 - 12/21/2025, 04/01/2014 - 12/21/2025
Location(s): TEST 123, WMH 00216 (Campus: KC)

Select the check box if you have entered a **WRONG CRN**. You will not be required to specify your accommodation for this class.

Select Accommodation(s) for CHEM 40483.001

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Alternative Testing | <input type="checkbox"/> Attendance Consideration | <input type="checkbox"/> Braille |
| <input checked="" type="checkbox"/> E-Text | <input type="checkbox"/> Interpreting | <input checked="" type="checkbox"/> Notetaking Services |
| <input type="checkbox"/> Real Time Transcribing | | |

EERT 22003.850 - Technical Computing (CRN: 19638)

Instructor(s): Jennifer Gossett
Days and Time(s): TR at 04:00 PM - 05:15 PM
Date Range(s): 04/01/2014 - 12/21/2025
Location(s): RNM 0H111 (Campus: KC)

Select the check box if you have entered a **WRONG CRN**. You will not be required to specify your accommodation for this class.

Select Accommodation(s) for EERT 22003.850

- | | | |
|--|---|--|
| <input type="checkbox"/> Alternative Testing | <input type="checkbox"/> Attendance Consideration | <input checked="" type="checkbox"/> Braille |
| <input type="checkbox"/> E-Text | <input checked="" type="checkbox"/> Interpreting | <input type="checkbox"/> Notetaking Services |
| <input checked="" type="checkbox"/> Real Time Transcribing | | |

Once you have completed your selections of accommodations you will need in each class, ADR staff will be able to generate a letter to go out to your professors. Also if you have any questions or concerns – please contact us directly at Accessibility and Disability Resources, accessibility@Wellesley.edu, 781-283-1300.

Step 3: To request new accommodations not previously approved select “Additional Accommodation Request Form” which will be on the left side of the screen. Students will be able to respond to the question regarding what additional accommodations are needed and be able to submit additional documentation if this is needed to understand the request.